



## Internal Advert

Released By	LSHO	Job Title & Project	Programme Manager BiHAP, Bihar
Date of Release	15/06/2009	Last Date	21/06/2009
Reporting to	State Coordinator Bihar	Date of Joining	Immediate
Location	Patna, Bihar	Reference No.	LSHO/HRD/REC/143

### Programme Manager

#### About BiHAP

LEPRA Society, BiHAP (Bihar Health in Action Project) started in April 2007 in four districts- Munger, Bhagalpur, Begusarai and Samastipur. The objective of the project is to empower the community to identify and address basic health needs. Further help the community to make best use of the available resources including the general health services and national health programmes.

LEPRA Society is looking for a dynamic and self propelled candidate to join BiHAP team and work towards achieving its objective: strengthening the community's to manage its health issues. The above position is based at Patna, Bihar.

#### What you would do

As Programme Manager of the BiHAP Project you will be responsible for entire **Project Management, Planning and Monitoring & Evaluation** of BiHAP Project. Identify and introduce new strategic choices for achieving optimum results. Develop implementation plans, review the same on a monthly basis & improve the same. Conduct periodic planning & review meetings. Carry out **field visits** to assess the progress of programme implementation. **Monitor partner NGOs** functioning. Carry out **internal evaluation** at regular intervals of the project. Review periodically the achievements of project in relation to action plans and submit reports to superior offices.

Identify & develop new **Project Proposals** for LEPRA's involvement in other relevant public health services in line with LEPRA's mission statement.

#### Qualifications and Experience:

The candidate must have a good academic background with a Post graduate Degree in **Social Sciences or Health Management** from a reputed institution. He/she should have 7 - 8 years of experience in programme implementation and management in NGOs / INGOs working in the area of Public health intervention. Familiarity with **techniques of monitoring & evaluation** and **Documentation /Reporting** is required.

The salary will be Rs.3 lakhs per annum. In addition to the salary, benefits such as PF, Medical and Personal Accident Insurance and Education Allowance are provided. The individual short listed for this position should be willing to work with marginalised communities.

#### How to apply?

The candidates should apply through specified format downloaded from [www.leprasociety.org](http://www.leprasociety.org) (carrier's column). Applications can be mailed to [hrd@leprahealthinaction.in](mailto:hrd@leprahealthinaction.in) or can be posted /couriered to: **Head - Human Resources, LEPRA Society (HO), Plot no- 17, Krishnapuri colony, West Marredpally, Secunderabad - 500 026.** Please specify the Reference No. & post applied in the subject line or on the envelope as the case may be.

Last date: 21/06/2009